# LOYOLA UNIVERSITY NEW ORLEANS UNIVERSITY HONORS PROGRAM

## **HONORS THESIS STUDENT - MENTOR CONTRACT**

Last Name	First Name	CWID#	
Local Address	City	State	Zip
Email (the one you check consistently)	Phone		
Major	College	Expected date of Graduation	
Faculty Mentor: Title & Full Name	Department	Email	
Departmental Thesis? Yes	No		
For which thesis course have you	u registered (ex. HON	S-H491, PSYC	-A489)?
Fall Semester:			
Spring Semester:			
Brief Description of Thesis Top Please mention any special audio/visual equipme	sio/Project:		
		s you expect to use.	
		s you expect to use.	
		s you expect to use.	
		s you expect to use.	
		s you expect to use.	

## **Faculty Mentor Information**

I agree to guide this student as she or he undertakes this project. I also agree to act as the official instructor of record and to assign, through the Honors Director, an appropriate letter grade for HONS H491 for the student, if applicable. I understand that, to satisfy all of the requirements for the Honors Senior Thesis/Project:

- 1. The student must observe the integrity of the thesis writing process by submitting drafts and revisions to the Faculty Mentor for review.
- 2. The student must submit a final version of the thesis to the Faculty Mentor. The due date and format are to be arranged between the student and the Faculty Mentor, though this date must occur before the end of the Spring 2021 semester.
- 3. The Faculty Mentor will inform the Honors Director of the final grade by the end of the Spring 2021 semester.
- 4. The student must also submit an electronic copy of the work for the library archive.
- 5. The student must give a public presentation about this project.

Faculty Mentor: Last Name	First Name	MI	Honorific
Department	Office Location		Campus Box #
Preferred Email	Preferred Phone		

#### Please read and sign below:

I have read documents posted online, "Getting Started on Your Honors Thesis" and "Timeline for Thesis" and understand what is expected of me for the successful completion of my Honors Senior Thesis/Project. I agree to meet with the Honors Associate Director as scheduled and to stay in communication about my project with the Associate Director, the Honors Director, and the Honors Coordinator of Student Services. I understand that my project must be presented for it to count in the University Honors Program. I agree to attend the meetings and adhere to the general dates listed below. I also understand that other dates, including the date to turn in the final version of the thesis, must be arranged with my Faculty Mentor:

#### **2020 – 2021 Academic Year** (dates TBA)

Honors Thesis Group Meeting (more group meetings may be added if necessary)

Prospectus and plan for completion due to Honors (electronic submission)

1<sup>st</sup> progress report due (electronic submission)

2<sup>nd</sup> progress report due (electronic submission)

Draft due to honors (electronic submission)

Thesis Poster Design Workshop

April 2020	Electronic copy of poster due for printing			
April 2020	Honors Thesis Poster Event			
April 2020	Submit electronic copies to Monroe Library			
Student Signature		Date		
Faculty Mentor Sig	nature	 Date		

**PLEASE MAKE TWO COPIES OF THIS COMPLETED DOCUMENT.** Return the original to the UHP. Give one copy to your Mentor. Keep one copy for yourself.